

September 24, 2009 Committee Meeting - Action Tasks

Maintained by Committee Chairman

#	Task	Who Doing What	When Due	Date Completed
1)	Committee Bylaw up date	<p>The UTC Attorney General's (AG) opinion on item 13 (Internal Communication) within the By-laws is as follows:.</p> <ol style="list-style-type: none"> 1) The committee is subject to the Open Public Meeting Act. 2) Correspondence between Committee members outside a scheduled committee meeting constitutes "a meeting" when that interaction can reasonably be considered a discussion and involves committee business. 3) A meeting is subject to notice and public attendance requirements if a majority of the committee's voting members participate in the discussion. 4) Type and scope of communication makes a difference, passive receipt of an email does not make a meeting. 5) If less than a quorum participates in an email discussion, then the public notice does not apply. 6) Committee is not subject to Public Records Act. 	<p>The revisions to Item 13 passed unanimously. A request was made to note that the CCOPS was not subject to the Public Records Act</p>	<p>Public record act note was added as Item 5 to the notes accompanying Section 13.</p> <p>COMPLETE</p>
2)	<p>State Environmental Protection Act (SEPA) checklist - The committee discussed at length the addition of a question related to the existence of transmission pipelines to the SEPA checklist. The state SEPA checklist items are contained in the Dept. of Ecology (DOE) rule.</p>	<p>The Pipeline Safety Trust is considering a petition to DOE to add such questions. Anne suggested the committee write a letter to DOE requesting the change. Dan McDonald of DOE offered to research the status of DOE's current work on SEPA. Carl is to get draft questions to the committee for review. Agreed upon language will be forwarded to Kelli Gustaf (Dan McDonald's replacement) for DOE review.</p> <p>Guidance should be shared with AWC for consideration in work under the PHMSA Technical Assistance Grant.</p>	<p>Bob and Bill volunteered to draft guidance language for submission to DOE</p>	<p>Initial discussion has taken place but draft language is not available for the November meeting.</p>

#	Task	Who Doing What	When Due	Date Completed
3)	Damage Prevention	PHMSA (Pipeline and Hazardous Materials Safety Administration) has issued a notice of proposed rulemaking relative to enforcement of states' damage prevention laws.	The deadline for response is in December 2009	A discussion of the Advance Notice of Rulemaking is on the November CCOPS agenda.
4)	Citizens Committee Staffing for 2009 and beyond	<u>Committee Vacancies</u> The Governor's office has advised that the vacant positions have been put on hold due to the possible inclusion of the Committee on the list for elimination of Boards and Commission by the Governor. If the Governor decides to eliminate the committee, it will have to go through the legislative process. Grant proposed sending a letter and the stakeholder annual report to the Governor to show the committee's accomplishments. Pete and Bob also suggested getting constituent support like the Association of WA Cities, State Association of Counties, Pipeline Safety Trust and the citizens group from Southwest WA. Carl and Pete agreed to assist in drafting the letter and report. Bob will send the draft documents to the committee for review by the end of September or early October. Pete moved to ask the chair to send a letter and stakeholder annual report to the Governor in support of continuing the committee. Ron seconded and the motion was approved unanimously.	Letter/report still a work in progress	Discuss future of the CCOPS at the November meeting
5)	Future meeting dates and locations	The committee agreed scheduling the future meetings at the following locations. - November 12, 2009 in Olympia; - January 14, 2010 (placeholder) in Olympia; - March 11, 2010 in Southwest Washington; - May 13, 2010 in Tri-Cities, Eastern Washington.	Specific location for the March meeting in Eastern WA and need for January meeting should be resolved in November	Discussion at November CCOPS meeting