

May 28, 2009 Committee Meeting Action Tasks

Maintained by Committee Chairman

#	Task	Who Doing What	When Due	Date Completed
1	PHMSA has made \$1,000,000 available for Technical Assistance Grants to Communities. This is a new program and these grants are to "allow communities and groups of individuals to obtain funding for technical assistance in the form of engineering or other scientific analysis of pipeline safety issues and help promote public participation in official proceedings. For purposes of grants eligibility, communities are defined as cities, towns, villages, counties, parishes, townships, and similar governmental subdivisions, or consortiums of such subdivisions.	Grant request was submitted with the Association of Washington Cities (AWC) as lead agency. Seven partners involved in this effort include Association of Washington Cities (AWC) acting as the lead, Pipeline Safety Trust (PST), Citizens Committee (CCOPS), Municipal Research and Services Center (MRSC), WA State Association of Counties and Northwest Gas Association (NWGA) and UTC. The total dollar request of this grant is approximately \$50,000. Money will be spent to raise awareness among local governments of land use practices around pipelines and to provide technical assistance to those local governments who show interest. The grant submission is due at noon on May 29, 2009. A motion to support the grant application was approved unanimously.		The grant was approved in the amount of \$50,000. Further discussion of the implementation of this grant project will be discussed at the September COOPs meeting.
2	Anomaly presentation	Questions raised at April Committee meeting: <ol style="list-style-type: none"> Should the committee write an advisory letter to PHMSA requesting more corrosion information be made available to the public? This information may also include threshold determinations on corrosion and re-inspection intervals. Secondly, if information is to be made available, it must be in format the public can understand. Should PHMSA reconsider requirements for pipeline re-evaluation as a result of corrosion wall loss (0.8 wall thickness)? Future action - Committee has elected to delay taking further action pending the further discussion of the above issues.	The WA Citizen's Committee on Pipeline Safety intends to support the PHMSA proposal for natural gas pipeline assessment and anomaly reporting	PHMSA is initiating project to investigate the accuracy of anomaly evaluation. No conclusion or final reports have been issued. Bob Archey requested this item be placed on September's agenda.
3	Committee Bylaw up date	The UTC Attorney General's (AG) opinion on item 13	The final	Bob Archey sent the draft

		<p>(Internal Communication) within the By-laws is as follows:</p> <ol style="list-style-type: none"> 1) The committee is subject to the Open Public Meeting Act. 2) Correspondence between Committee members outside a scheduled committee meeting constitutes "a meeting" when that interaction can reasonably be considered a discussion and involves committee business. 3) A meeting is subject to notice and public attendance requirements if a majority of the committee's voting members participate in the discussion. 4) Type and scope of communication makes a difference, passive receipt of an email does not make a meeting. 5) If less than a quorum participates in an email discussion, then the public notice does not apply. 6) Committee is not subject to Public Records Act. 	<p>draft By-laws were distributed to members for review. The committee moved to adopt the final draft By-laws with exception to item 13. Motion passed unanimously.</p>	<p>revision to the committee for review relative to item 13. This matter will be considered at September 24th meeting for final vote.</p>
	<p>State Environmental Protection Act (SEPA) checklist - The committee discussed at length the addition of a question related to the existence of transmission pipelines to the SEPA checklist. The state SEPA checklist items are contained in the Dept. of Ecology (DOE) rule.</p>	<p>The Pipeline Safety Trust is considering a petition to DOE to add such questions. Anne suggested the committee write a letter to DOE requesting the change. Dan McDonald of DOE offered to research the status of DOE's current work on SEPA. Carl is to get draft questions to the committee for review. Agreed upon language will be forwarded to Dan McDonald so he can research further.</p>	<p>Dan will get a response to UTC before the September meeting.</p>	<p>For discussion at the September meeting</p>

4)	Damage Prevention	Ron Schmitt is the Damage Prevention sub-committee chair and the committee liaison with the Dig Law Work Group.	The sub-committee on damage prevention meet to review their past findings and recommendations. They will present their thoughts and recommendations at the Dig Law Work Group August 18 th meeting.	The committee will be updated at the September 24 th committee meeting. Bob will distribute the sub-committee past findings to the current committee members
6)	Citizens Committee Staffing for 2009 and beyond	<u>Committee Vacancies</u> – Anne briefly summarized the members’ original appointment date and date of term expiration. Pete questioned if this is his final term as he was appointed in April 2005 and felt that he served only a partial time during his first appointment. Marina will contact the Governor’s office and respond to Pete with the answer.	Marina will contact the Governor’s office and respond to Pete with the answer.	Discuss future of the CCOPS at the September meeting
	Future meeting dates and locations	Based on the new by-laws, Bob and VaNessa will propose the meeting dates for 2010 at the September meeting for possible vote. The committee agreed to pick the second Thursday of the month. The committee discussed potential future meeting locations: <ul style="list-style-type: none"> • Bellingham or Eastern WA; • Tour the One-Call Center in Portland; • Tour the Cedar Hill pipeline facility in Maple Valley, WA (King County 	November 12 March 10h May 13 Are the 2 nd Thursdays Consider placing a hold on a meeting date for January 2010	